

Annual Council



Title	Agenda
Date	Tuesday 23 May 2023
Time	7.00 pm
Venue	Conference Chamber West Suffolk House Western Way Bury St Edmunds
Membership	<p>All Councillors</p> <p>You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.</p>  <p>Ian Gallin Chief Executive 15 May 2023</p>
Interests – declaration and restriction on participation	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the authority's register or other registrable interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item.
Quorum	One third of the Council (22 members)
Committee administrator	Claire Skoyles Democratic Services Officer Telephone 01284 757176 Email democratic.services@westsuffolk.gov.uk

Public information

Venue	Conference Chamber, West Suffolk House, Bury St Edmunds
Contact information	Telephone: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Website: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting	The agenda and reports will be available to view at least five clear days before the meeting on our website.
Attendance at meetings	<p>This meeting is being held in person in order to comply with the Local Government Act 1972. We may be required to restrict the number of members of the public able to attend in accordance with the room capacity. If you consider it is necessary for you to attend, please inform Democratic Services in advance of the meeting.</p> <p>As a local authority, we have a corporate and social responsibility for the safety of our staff, our councillors and visiting members of the public. We therefore request that you exercise personal responsibility and do not attend the meeting if you feel at all unwell.</p> <p>West Suffolk Council continues to promote good hygiene practices with hand sanitiser and wipes being available in the meeting room. Attendees are also able to wear face coverings, should they wish to.</p>
Public participation	There is no provision for public participation during the Annual Meeting of Council.
Accessibility	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the contact details provided above in order that we may assist you.
Recording of meetings	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>
Personal information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do

	<p>this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>
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Agenda

Procedural matters

Pages

Part 1 – public

1. Election of Chair of the Council for 2023 to 2024

The outgoing Chair will call for nominations for the election of Chair for the ensuing year.

Following the seeking of other nominations, a vote will be taken on the nomination of the Chair.

The retiring Chair will remove their Chain of Office and acknowledge their year in office, before inviting the incoming Chair to take the chair.

The incoming Chair will apply the Chain of Office, take the chair and sign their Declaration of Acceptance of Office, in the presence of the Monitoring Officer.

2. Chair's announcements

To receive announcements (if any) from the Chair, which will include acknowledging their forthcoming year in office.

Tributes will be paid to the retiring Chair, together with making a presentation of their past Chair's badge.

3. Apologies for absence

To receive announcements (if any) from the officer advising the Chair (including apologies for absence).

4. Election of Vice Chair of the Council for 2023 to 2024

The Chair will make a nomination for the election of Vice Chair of the Council for the ensuing year.

Following the seeking of other nominations, a vote will be taken of the nomination of Vice Chair.

The incoming Vice Chair will apply the Chain of Office, acknowledge their forthcoming year in office, and sign their Declaration of Acceptance of Office, in the presence of the Monitoring Officer.

5. Election of the Leader of the Council

The Chair will call for nominations for the election of the Leader of the Council.

Following the seeking of other nominations, a vote will be taken on the nomination of the Leader.

The term of office for the Leader of the Council will expire at the next post-election Annual Meeting of the Council unless determined before then in accordance with the provisions of the Constitution.

The outgoing Leader of the Council has previously announced his intention not to seek re-election to this role.

6. Appointment of Cabinet members

Having regard to the provisions of the Constitution, the Chair will invite the Leader of the Council to announce (if practicable):

- a. Up to nine members whom they will be appointing to form the Cabinet (alongside the Leader)
- b. The name of a member of the Cabinet to act as Deputy Leader
- c. The portfolios, and which members of the Cabinet will be portfolio holders

7. Review of political balance and appointment to politically balanced committees 2023 to 2024

Report number: **AGM/WS/23/001 TO FOLLOW**

8. Appointment of Chair and Vice Chair of scrutiny committees: 2023 to 2024

In accordance with the Constitution, the Council will appoint the Chair and Vice Chair of the:

- a. Overview and Scrutiny Committee
- b. Performance and Audit Scrutiny Committee

9. Review of representation on outside bodies

Report number: **AGM/WS/23/002**

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Review of representation on outside bodies

Report number:	AGM/WS/23/002	
Report to and date:	Annual Council	23 May 2023
Cabinet member:	Leader of the Council <i>(Appointment of the Leader of the Council to be confirmed at Annual Council on 23 May 2023)</i>	
Lead officer:	Teresa Halliday Monitoring Officer Tel: 01284 757144 Email: teresa.halliday@westsuffolk.gov.uk	

Decisions Plan: **This report refers to non-executive matters and therefore is not required to be included on the Decisions Plan**

Wards impacted: **None**

Recommendation: **It is recommended that:**

- 1. The Monitoring Officer be given delegated authority to appoint the Council’s representatives on outside bodies, in accordance with the nominations put forward by Group Leaders.**
- 2. Where no representative is nominated, the Monitoring Officer be given delegated authority to seek nominations from other bodies and individuals to be approved by Council in due course.**
- 3. The Council notes that where the outside organisation is discharging executive**

functions, or the Council is an observer on an organisation, these appointments will be undertaken by Cabinet.

- 4. The Council notes that it is intended to continue to review representation on outside bodies to ensure that it remains beneficial for the organisation and for the Council.**
- 5. The Council notes that appointments to the Suffolk County Council Health Scrutiny Committee will be made by the Overview and Scrutiny Committee.**

1. Context to this report

- 1.1 One of the functions exercised by the Council, or to arrange the delegation of, is to receive nominations of Councillors to serve on any outside body for which a new appointment or re-appointment is required.

Council shall also appoint to those outside bodies, except where appointment to those bodies has been delegated by the Council or is exercisable only by the Cabinet.

- 1.2 Acting as a representative on an outside body can cover a wide range of functions – in some cases, the representative will sit as part of a Board; they will be a trustee, a Director of the company, or will act as a shareholder to make decisions on behalf of the Council.

2. Proposals within this report

- 2.1 Attached as Appendix A to this report, is the current list of outside bodies, which sets out the detail of the organisation, the meeting information (where known) and the required representation.

- 2.2 An ongoing review of the list is undertaken to ensure the outside bodies have the correct representation to best suit their requirements. In the circumstances, it may be subject to change.

- 2.3 It is recommended that councillors wishing to serve on an outside body first speak with one of the supervising officers in order to ascertain the level of involvement required before seeking to be nominated.

- 2.4 It is proposed:

- a. that the Monitoring Officer works with the Group Leaders to agree nominations and appoint to the relevant bodies subject to those specific appointments as set out in the 3rd column of the list at Appendix A.
- b. Should no nomination be secured, then the Monitoring Officer will undertake an appropriate process to seek nominations from the local community, for example through relevant Parish or Town Councils or previous representatives, for Council to subsequently agree.
- c. It is also proposed that representation on outside bodies continues to be reviewed to ensure it is helpful and effective to have representatives from the Council, for example, in the case

of very local organisations, the Parish or Town Council may wish to increase the level of representation they hold on that organisation.

- d. There are some organisations, such as Anglia Revenues Partnership, which are performing functions of the Council and the Council needs to appoint a representative to their Board. As these are deemed executive functions, it will be for Cabinet to make the nomination to the Board. Similarly, acting as an observer on a committee is also an executive function and Cabinet will make such appointments.
- e. Representation on the Suffolk County Council Health Scrutiny Committee requires its representation to be drawn from the Overview and Scrutiny Committees of the district/borough councils in the county. This appointment will therefore be considered and made by the Overview and Scrutiny Committee at its first meeting.

3. Alternative options that have been considered

- 3.1 Council is recommended to consider and agree the principles outlined in 2.4 above.
- 3.2 Alternatively, Council may vote on each individual appointment at its next Ordinary Meeting which can delay the process of making such appointments.

4. Consultation and engagement undertaken

- 4.1 Not applicable.

5. Risks associated with the proposals

- 5.1 None.

6. Implications arising from the proposals

- 6.1 These proposals ensure that the Council appoints representatives which supports the development of effective working relationships with outside organisations and that they can meet in accordance with their constitutional requirements.

7. Appendices referenced in this report

7.1 Appendix A - current list of outside bodies

8. Background documents associated with this report

8.1 None.

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REVIEW OF REPRESENTATION ON OUTSIDE BODIES 2023 TO 2027

AND

**REVIEW OF REPRESENTATION ON WHOLLY-OWNED/
JOINT VENTURE COMMERCIAL COMPANIES 2023 TO 2027**

BRIEF GENERAL INFORMATION ABOUT THE ORGANISATIONS

Review of West Suffolk Council Representation on Outside Bodies 2023 to 2027

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (<i>where known</i>)	SUPPORT OFFICER(s)
1.	<p>Association for Suffolk Museums Management Committee</p> <p>Advance education of the public in Suffolk by support and assistance to public museums and art galleries and their development.</p>	One Member	Twice a year; Various locations in Suffolk	Mark Walsh Damien Parker
2.	<p>Abbey of St Edmund Heritage Partnership</p> <p>The aims of the Partnership are to coordinate local and regional organisations representing religious, academic, research, education, government, business, community and voluntary interests to promote the conservation, improvement and interpretation of the Abbey of St Edmund to local people and to visitors for public information and enjoyment.</p> <p>The Abbey of St Edmund Heritage Partnership aims to enable the diverse interests of its members to unite towards a common goal and to achieve a better understanding of the spiritual, cultural, historical, archaeological and environmental significance of the Abbey of St Edmund and the River Lark Valley.</p> <p>The Partnership is a collaboration between St Edmundsbury Cathedral, West Suffolk Council, Bury St</p>	One Member to be nominated to act as a Trustee on the Charitable Incorporated Organisation (CIO) (for a four year term) <i>(previously relevant Portfolio Holder)</i>	Normally at six week intervals. Held at St Edmundsbury Cathedral	Mark Walsh Damien Parker

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
	Edmunds Town Council and the Bury Society, together with other local and regional organisations and various individual partners.			
3.	Brandon Heritage Centre The Centre celebrates the three main industries of the area (flint, fur and forestry). The collection offers a unique view of the Town's colourful history.	One Member	Quarterly; Evenings; Brandon Heritage Centre	Mark Walsh Damien Parker
4.	Brandon Remembrance Playing Field Management Committee The purposes for a sports and recreation ground, Community Centre and Village Hall or any of them for the benefit of the inhabitants of the Parish of Brandon	One Member	Monthly; Evenings; Sports & Social Club, Brandon Remembrance Playing Fields	Mark Walsh Damien Parker
5.	The Brecks Fen Edge and Rivers Landscape Partnership Scheme (replaces the Brecks Partnership and Breaking New Ground Board) Following on from the successful Breaking New Ground Landscape Partnership Scheme, a new application was submitted to the Heritage Lottery Fund in June 2017. The application was successful at Stage 1 and received funding to develop its Stage 2 bid for £2M of funding towards a £3m scheme concentrating on Landscape and Heritage of the Brecks' Fen Edge & Rivers.	Two Members <i>(may reduce to 'One Member' following discussion with the Board. Previously the relevant Portfolio Holder)</i>	Board meetings are held quarterly	Mark Walsh Damien Parker

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
6.	<p>Citizens Advice West Suffolk</p> <ul style="list-style-type: none"> - To ensure people do not suffer through lack of knowledge of their rights and responsibilities or the services available to them or through an inability to express their needs effectively; - To exercise a responsible influence on the development of social policies and services, both locally and nationally. <p>Advice is free, independent, impartial and confidential.</p>	Two Members	Four a year; Evenings; Bury St Edmunds	Davina Howes Lucy Pettitt
7.	<p>Dedham Vale Area of Outstanding Natural Beauty (AONB) and Stour Valley Joint Advisory Committee</p> <p>Implement and encourage measures to conserve and enhance the landscape of the Stour Valley and develop opportunities for informal countryside recreation.</p>	One Member	Twice a year	Mark Walsh Damien Parker
8.	<p>District Councils' Network</p> <p>The District Councils' Network is a cross-party member led network of 199 district councils. It is a Special Interest Group of the Local Government Association (LGA) and provides a single voice for district councils within the LGA. It lobbies central government, the political parties and other stakeholders directly on behalf of its members, as well as commissioning research, providing support and sharing best practice.</p>	One Member <i>(previously the Leader of the Council)</i>		Ian Gallin Liz Barnard

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
9.	<p>East of England Local Government Association (EELGA)</p> <p>The EELGA is a voluntary body funded by subscription. The 50 local councils in the East of England are all members. The organisation is governed by the Leader or elected Mayor of each of the 50 councils in the region. The full assembly of the 50 leaders meets twice a year. This is a forum for discussion on common issues, but importantly provides a platform for all leaders to meet and hear from Ministers and other policy makers on key issues. Day-to-day management is provided by a management committee of five Leaders who are representative of the political proportionality of the region.</p>	One Member <i>(previously the Leader of the Council)</i>	The full assembly of the 50 Leaders meets twice a year	Ian Gallin Liz Barnard
10.	<p>East West Rail (EWR) Consortium</p> <p>The Consortium was formed in 1995 with the objective of promoting and securing a strategic railway connecting East Anglia with Central, Southern and Western England, including a spur to Aylesbury. This includes an Eastern Section working to improve the railway connections between Ipswich to Cambridge and Norwich to Cambridge.</p> <p>The Consortium brings together local authorities and Local Enterprise Partnerships (LEPs), Network Rail and the Department for Transport in a collaborative partnership.</p>	One Member <i>(previously the relevant Portfolio Holder)</i>	<ol style="list-style-type: none"> 1. Attendance at EWR Consortium meetings (Four meetings per annum) 2. Attendance at EWR AGM (One meeting per annum) 3. Attendance at EWR Eastern 	Sara Noonan

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (<i>where known</i>)	SUPPORT OFFICER(s)
			Section Executive (Four meetings per annum)	
11.	<p>George Savage Trust</p> <p>The George Savage Trust was set up in 1939 following a bequest made by Mr George Savage. It has responsibility for the care and maintenance of the five cottages on Cavendish Green (known as Hyde Park Corner).</p>	One Member	Twice a year; Cavendish	Alex Wilson
12.	<p>Guildhall Feoffment Trust</p> <ul style="list-style-type: none"> - Relief of poverty - Assistance to almspeople - Maintenance of almshouses - Assistance to students - Maintenance of parish churches of St Mary and St James, Bury St Edmunds 	<p>Three Members nominated by the Council to act as Trustees</p> <p><i>(Appointments confirmed by the Trust for a four year term)</i></p>	<p>Four times a year; mornings;</p> <p>Bury St Edmunds</p>	Alex Wilson
13.	<p>Internal Drainage Board – Burnt Fen</p> <p>To provide water level management and flood protection for the benefit of the West Suffolk district.</p>	One Member	<p>Three meetings per year;</p> <p>Afternoons;</p> <p>Prickwillow</p>	<p>Jen Eves</p> <p>Andy Newman</p> <p>Andy Oswald</p>

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
14.	Internal Drainage Board – Lakenheath To provide water level management and flood protection for the benefit of the West Suffolk district.	Three Members	Three meetings per year; Mornings; Prickwillow	Jen Eves Andy Newman Andy Oswald
15.	Internal Drainage Board – Mildenhall To provide water level management and flood protection for the benefit of the West Suffolk district.	Four Members	Three meetings per year; Afternoons; Prickwillow	Jen Eves Andy Newman Andy Oswald
16.	King Edward VI Grammar School Bury St. Edmunds Foundation Board <ul style="list-style-type: none"> - Award of scholarships, bursaries etc; - Providing assistance to enable beneficiaries to prepare for profession, trade or calling - Foreign scholarships - Facilities not normally provided by the Local Education Authority for recreation, athletics, sports and games coaching - Assistance to beneficiaries to study music or other arts. 	One Member	Three times a year; plus sub-committees	Julie Baird Kirsty Pitwood
17.	Local Government Association (LGA) (General Assembly) The LGA a politically-led, cross-party organisation that works on behalf of councils to ensure local government has a strong, credible voice with national government. It	One Member <i>(previously the Leader of the Council)</i>	Once a year	Ian Gallin

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
	<p>aims to influence and set the political agenda on the issues that matter to councils so they are able to deliver local solutions to national problems.</p> <p>The LGA General Assembly meets once a year and acts as the 'parliament' for local government. It is a key element of the LGA's member structure.</p> <p>All district/borough councils are entitled to one vote and to appoint one representative.</p>			
18.	<p>Love Newmarket Business Improvement District (BID)</p> <p>Love Newmarket Business Improvement District (BID) aims to be an inventive and progressive organisation run for local businesses by local businesses. The BID covers a defined area of the popular market town where the team works to improve the trading environment and identifies additional projects and services that develop the town centre. The BID enhances and promotes the local environment for its businesses, employees, customers and the community.</p>	One Member <i>(previously the relevant Portfolio Holder)</i>	<p>Frequency: Quarterly</p> <p>Venue: Heath Court Hotel, Newmarket</p>	Julie Baird Jonathan Miles
19.	<p>Mildenhall Museum Trust</p> <p>The Trustees will be involved in policy making, financial decisions, the long term care of the museum collections and the future of the museum.</p>	One Member	Quarterly; Evenings; Mildenhall Museum	Mark Walsh Damien Parker

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
20.	<p>National Horseracing Museum</p> <p>To consider various management issues of the Museum and to liaise between the Council and the Museum, including the development of the Palace House site.</p>	<p>One Observer</p> <p><i>(Appointed by the Cabinet. However, the appointment does not need to be a member of the Cabinet)</i></p>	<p>Quarterly; Variable; Mornings; Newmarket</p>	Jill Korwin
21.	<p>New Anglia Local Enterprise Partnership (LEP)</p> <p>New Anglia Local Enterprise Partnership was established by Government in 2010. It is a unique business-led collaboration between the private, public and education sectors across Norfolk and Suffolk. Its ambition is to drive economic growth and transform the local economy into a global centre for talent and innovation. The Council is a shareholder in the LEP as, as such, an appointee is required to act as the Council's shareholder representative.</p> <p>There are 39 LEPs across England and they are independent from Government. New Anglia LEP represents one of the fastest growing regions in the country, with 1.6 million people and around 55,000 businesses.</p> <p>The LEP is advised by a Board, whose role is to guide and advise the executive team to ensure sharp focus on activities to help grow jobs and remove the barriers to</p>	<p>One Member <i>(previously the Leader of the Council)</i></p>		Ian Gallin

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
	growth, for business. Councillor John Griffiths currently acts as the Suffolk District representative on the LEP.			
22.	<p>Newmarket Vision Steering Group</p> <p>Established in 2012, Newmarket Vision is a partnership of public, private and voluntary sector groups working to improve Newmarket's town centre, tourism and educational opportunities, traffic and community planning.</p> <p>The Newmarket Vision Steering Group co-ordinates the work of four groups to deliver agreed actions as quickly as possible:</p> <ul style="list-style-type: none"> - Town centre, retail, local economy and tourism delivery group; - Traffic and highways delivery group; - Education delivery group - Equine Hub group 	One Member <i>(previously the relevant Portfolio Holder)</i>		Jill Korwin
23.	<p>ONE Haverhill Partnership Board</p> <p>ONE Haverhill is an independent partnership that brings organisations and resources together to make them more effective and efficient in the town – providing ONE voice for Haverhill.</p> <p>Members of the Board include all three tiers of local government, the business sector, education, police,</p>	Two Members <i>(previously the relevant Portfolio Holders)</i>	Quarterly	Ian Gallin Davina Howes Lucy Pettitt

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(S)
	health, voluntary sector, Havebury Housing, Abbeycroft Leisure, education and the faith communities – all with one aim - improving the quality of life for people in Haverhill.			
24.	<p>'OurBuryStEdmunds' (Bid4Bury) Board</p> <p>A Business Improvement District (BID) is an arrangement under which plans to improve the trading environment for BID businesses are delivered. Businesses identify projects or services that will add value to their business and agree on how to manage it and how much they are prepared to pay.</p> <p>The BID is managed by Bury St Edmunds Town Centre Management Company Ltd. This is an independent not for profit company and is answerable to the Board of Directors. The Board will oversee the delivery of projects and work in the best interests of the Town Centre.</p>	<p>One Officer <i>(acting as a Director on the Board)</i></p> <p>One Member <i>(The Board have requested for this appointment to be drawn from the Members of the Cabinet)</i></p>		<p>Julie Baird Andrea Mayley</p>
25.	<p>Our Greenest County Board (Suffolk County Council)</p> <p>Creating the Greenest County is an aspiration that involves the whole county in enhancing the natural and historic environment and responding to climate change. The partnership provides an umbrella for many existing projects, encourages further recognition and resourcing</p>	<p>One Member <i>(previously the relevant Portfolio Holder)</i></p>	Quarterly	Jill Korwin

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
	of them and seeks to inspire further actions in communities, businesses and schools.			
26.	<p>PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee</p> <p>PATROL comprises over 300 local authorities and charging authorities in England (outside London) and Wales that enforce parking and traffic restrictions.</p> <p>The Joint Committee's regulatory function is to make provision for independent adjudication in respect of appeals against penalties issued by these authorities.</p>	One Member <i>(previously the relevant Portfolio Holder)</i>	Held annually in July of each year in Westminster, London	Mark Walsh Darren Dixon Cameron Findlay
27.	<p>Rural Services Network (SPARSE)</p> <p>The Rural Services Network (RSN) represents the interests of rural service providers and their rural communities in England. It</p> <ul style="list-style-type: none"> - Makes representations on issues affecting rural services - Promotes active networking between service providers and across all sectors - Establishes and broadcasts rural best practice - Promotes debate and interaction between agencies/sectors across many areas of joint interest for example rural crime, rural housing, broadband provision and rural health 	One Member	<p>Throughout the year, the RSN provide a range of meetings and events for the subscribed authorities and organisations.</p> <p>The different events range from seminars, to working groups to full meetings and provide organisations</p>	Davina Howes Liz Barnard

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
			with the chance to engage at different levels with different issues.	
28.	<p>Safer and Stronger Communities Board</p> <p>The Board is made up of Chief officers and senior elected representatives from partner organisations. This group will focus on addressing high level, wider issues and determinants that require a system wide response to keep our communities safe and resilient and impact on the following priorities:</p> <ul style="list-style-type: none"> • Hate Crime • Preventing Radicalisation • Urban Street Gangs & County Lines • Violence Against Women & Girls, Men & Boys • Any new, emerging community safety priorities. 	One Member (previously the relevant Portfolio Holder)	Quarterly; currently held virtually	Ian Gallin
29.	<p>St John's Centre Trustees, Bury St Edmunds</p> <p>To manage the St John's Centre, for mainly educational and religious purposes for the benefit of children and adults in the local area.</p>	One Member	Six/eight times per year	Mark Walsh Damien Parker

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
30.	<p>Stiff's Almshouses Charity Trustees, Rougham</p> <p>The income from the proceeds of sale of the almshouses to be applied for the benefit of poor women in the following ways:-</p> <ul style="list-style-type: none"> - gifts of useful articles including comforts or aids for the sick, - weekly allowances and grants in cases of sickness, infirmity or distress. - payment of travelling expenses to hospitals etc., - subscriptions to almshouses for poor women. 	One Member		Davina Howes
31.	<p>Suffolk Health and Wellbeing Board</p> <p>The Suffolk Health and Wellbeing Board was established in accordance with the Health and Social Care Act 2012. The Board has a duty to "encourage integrated working" between health, care, police and other public services in order to improve wellbeing outcomes for Suffolk. It is responsible for delivery of the Joint Strategic Needs Assessment and the county's Joint Health and Wellbeing Strategy.</p> <p>The Suffolk Health and Wellbeing Board comprises Members and Officers from the County Council, local clinical commissioning groups, NHS England, HealthWatch, the police, the voluntary sector and district and borough councils.</p>	<p>One Member One Substitute (previously the relevant Portfolio Holders)</p> <p>(Note: To also not be a Member of the Suffolk Health Scrutiny Committee)</p>	Every two months; 9.30 am; Endeavour House, Ipswich	Davina Howes Lucy Pettitt

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
32.	<p>Suffolk Flood Risk Management Scrutiny Sub-Committee</p> <p>The Sub-Committee is responsible for reviewing and influencing decision making in relation to the Suffolk Flood Risk Management Strategy.</p> <p>The Sub-Committee is made up of six councillors (one councillor from Suffolk County Council and one councillor from each of the local borough/district councils.</p>	<p>One Member and One Substitute <i>(previously the relevant Portfolio Holders)</i></p>	<p>Twice a year; 10.00am; Endeavour House, Ipswich</p>	<p>Julie Baird</p>
33.	<p>Suffolk Health Scrutiny Committee</p> <p>Suffolk County Council is responsible in Suffolk for undertaking local government scrutiny of health provision. It has established a Committee for this purpose, with representation from the Overview & Scrutiny Committees of the District/Borough Councils in the County.</p> <p>The Suffolk Health Scrutiny Committee has responsibility for the scrutiny of wellbeing and health services across the County and may review and scrutinise any matter relating to the planning, provision and operation of health services in the County.</p>	<p>One Member One Substitute</p> <p><i>(Note: To also not be a Member of the Suffolk Health and Wellbeing Board)</i></p> <p><i>(Appointments made by the Overview and Scrutiny Committee)</i></p>	<p>Quarterly; 10.00am; Endeavour House, Ipswich</p>	<p>Davina Howes Christine Brain</p>

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
34.	<p>Suffolk Joint Emergency Planning Policy Panel</p> <ul style="list-style-type: none"> - To act as a link with each Council's administration to allow joint debate of civil protection issues, both current and emerging, that affect Suffolk. - Develop common approaches to civil protection strategy and policy, including elected member emergency preparedness training and exercising. - Represent agreed changes in civil protection direction and policy, as appropriate, in each Council's administrative process to embed/gain agreement for any change. - Consider recommendations from the Suffolk Policy Review activity on civil protection capability. - Agree Suffolk civil protection inputs to Local Area Agreements. 	<p>One Member <i>(previously the relevant Portfolio Holder)</i></p>	<p>Meetings held as and when required; No fixed meeting location</p>	<p>Stephen Henthorn</p>
35.	<p>Suffolk Police and Crime Panel</p> <ul style="list-style-type: none"> - Reviewing and scrutinising the decisions and other actions of the statutory functions of the Suffolk Police and Crime Commissioner, providing both support and challenge. - Focus on key strategic actions and decisions taken by the PCC. - Making reports and evidence based recommendations to the PCC. - Vetoing the level of the precept and the appointment of the chief Constable. - Dealing with complaints, as required by law, in respect of the PCC. 	<p>Two Members and two Substitutes</p> <p><i>(This appointment is based on the political proportionality across the whole of Suffolk)</i></p>	<p>Quarterly; 10.30am; Venue rotates around the County</p>	<p>Davina Howes Lucy Pettitt</p>

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
36.	<p>Suffolk Waste Partnership</p> <p>The Suffolk Waste Partnership (SWP) is a strategic partnership of the county, district/borough councils, who work together to continuously improve waste management services throughout Suffolk. The SWP has created a Joint Municipal Waste Management Strategy 2003-2020, which sets out the strategic framework for the management of municipal waste across the county.</p>	<p>One Member (previously the relevant Portfolio Holder)</p>		<p>Mark Walsh Mark Christie</p>
37.	<p>Theatre Royal Board of Management</p> <p>Promote, maintain, improve and advance education, particularly by encouragement of the arts.</p>	<p>One Observer (Appointed by the Cabinet. However, the appointment does not need to be a member of the Cabinet)</p>	<p>Board of Directors – monthly; Management Committee – monthly.</p>	<p>Jen Eves Alex Wilson</p>
38.	<p>Transport East</p> <p>Transport East is the Sub-National Transport Body for Norfolk, Suffolk, Essex, Southend-on-Sea and Thurrock. It is an independent partnership, comprising the local response to the proposals contained with The Cities and Local Government Devolution Act (2016) and reflects the need for a Forum in which strategic transport issues and proposals can be addressed in a timely and efficient way.</p>	<p>Suffolk Districts are represented by one member.</p> <p>The relevant West Suffolk Portfolio Holders are invited to Annual Transport Summit events.</p>		<p>Julie Baird Sara Noonan</p>

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
	Transport East provides a single point of contact for Government, its agencies, infrastructure and service providers on strategic transport issues.	The relevant Portfolio Holder attends project specific meetings (for example East West Rail Eastern Section Board which is administered by Transport East)		
39.	<p>West Stow Anglo Saxon Village Trust</p> <p>To preserve and restore for the benefit of the public, the settlement and to advance education in environmental archaeology with special reference to the settlement.</p>	<p>Five Members</p> <p><i>(Trustees shall appoint up to four of their number to be Land Trustees, which therefore, may be District Councillors)</i></p>	<p>Three times a year (March, June and November); Daytime; West Stow Anglo-Saxon Village</p>	<p>Mark Walsh Damien Parker Lance Alexander</p>
40.	<p>Western Suffolk Community Safety Partnership</p> <p>The Western Suffolk Community Safety Partnership (WSCSP) is a statutory body with a responsibility to:</p> <ul style="list-style-type: none"> - make an assessment of community safety issues - produce a plan which responds to those issues - review and report on progress against that plan 	<p>Two Members</p> <p><i>(previously the relevant Portfolio Holders)</i></p>		<p>Davina Howes Lucy Pettitt</p>

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
	<p>- carry out domestic homicide reviews.</p> <p>The WSCSP works to support community/voluntary groups to secure funding to deliver projects/initiatives which meet an identified community safety issue, which are a threat or risk or will cause the greatest harm to the community.</p> <p>The partnership is made up of statutory representatives from local Councils in West Suffolk, Mid Suffolk and Babergh, Suffolk Police, registered social landlords, Suffolk County Council, probation, rehabilitation company and the Clinical Commissioning Group. The Youth Offending Service and Havebury Housing Partnership are long-serving co-opted members.</p>			
41.	<p>West Suffolk Hospital NHS Foundation Trust: Council of Governors</p> <p>The Council of Governors supports the executive and non-executive trust to ensure NHS services are meeting the needs of the community.</p>	One Member		Davina Howes

West Suffolk Council Representation on Wholly-owned/ Joint Venture Commercial Companies

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	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(S)
1.	<p>Barley Homes (Group) Ltd: Shareholder Representatives</p> <p>A commercial company limited by shares, for the purpose of developing housing for sale and private rent, and affordable rent and low-cost home ownership in line with the Council's existing planning policies.</p>	<p>Shareholder Representatives consisting of three Members:</p> <ul style="list-style-type: none"> - Portfolio Holder with responsibility for Housing (or equivalent) - Portfolio Holder with responsibility for Finance (or equivalent) - Leader of the Council <p><i>(As separate arrangements have been approved, re-appointments may not need to be made each year at Annual Council)</i></p>	<p>Quarterly meetings with the Directors <i>(who are Officers of the West Suffolk Council, appointed by the Chief Executive)</i>.</p> <p>The Chairs of the Overview and Scrutiny Committee and the Performance and Audit Committee are also invited to these quarterly meetings.</p>	<p>Julie Baird Davina Howes</p>

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(S)
2.	<p>Verse Facilities Management Limited: Shareholder Advisory Group</p> <p>A commercial company limited by shares, for the purpose of delivering Facilities Management Services in West Suffolk and surrounding areas.</p> <p>The company is wholly-owned by West Suffolk Council and Vertas Ltd (who are in themselves wholly owned by Suffolk County Council) and will provide a revenue income to both Councils.</p>	<p>Shareholder Advisory Group consisting of two Members from the West Suffolk Council:</p> <ul style="list-style-type: none"> - <i>Portfolio Holders with responsibility for Operations (or equivalent)</i> <p>plus two Members from Suffolk County Council</p> <p><i>(As separate arrangements have been approved, re-appointments may not need to be made each year at Annual Council)</i></p>		<p>Mark Walsh Jill Korwin</p>

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